

**The Aboriginal Peoples Committee  
of the  
Public Service Alliance of Canada North**

**1. Name**

The name of this Committee of the Public Service Alliance of Canada North shall be the NWT Aboriginal Peoples Committee.

**2. Aims and Objectives**

To assist the PSAC North Region, Components and Locals in carrying out the actions outlined in the PSAC Statement of Principles on Aboriginal Peoples Rights.

- To work with organizations representing Aboriginal persons and other like-minded organizations to advocate and network at all levels for recognition of the inherent right to self-determination, the fulfillment of historic treaty obligations and the timely settlement of all land entitlements.
- To support Aboriginal Peoples in their struggle for full access to all human rights and fundamental freedoms of the right to preserve and strengthen their own political, economic, legal, traditions and institutions.
- To act as a resource to the PSAC North for more effective legislation in all workplaces on affirmative action policies and procedures and to support said programs and initiatives.
- To help build and participate in a strong network of Aboriginal Union members within the PSAC, the Canadian labour movement and the International labour movement as a whole.
- To provide the PSAC North, Components, Locals, and the National Aboriginal Peoples Circle North Representatives guidance on issues of importance to Aboriginal members and the impact these issues have on Aboriginal Peoples.
- To assist PSAC North in identifying, developing and negotiating contract language that is of particular concern to Aboriginal members.
- In collaboration with other committees, provide input to the development of educational materials for Alliance members concerning race relations, cultural diversity, cultural safety, and Aboriginal issues.
- To promote inclusiveness and actively oppose racism, racial and cultural harassment in the workplace and in the PSAC.

- To encourage access to elders at all union and workplace events.
- To promote and encourage participation in the NWT Aboriginal Peoples Committee by all PSAC Aboriginal members.

### **3. Membership**

The NWT Aboriginal Peoples Committee is open to all PSAC members in good standing in the PSAC North Region who have self-identified as Aboriginal (First Nations, Inuit, and Métis).

### **4. Organization and Structure**

From amongst its members the Committee shall choose people to serve as:

#### **Chairperson**

The Chairperson shall be responsible for the affairs of the Committee between meetings. The Chairperson will facilitate any meetings of the Committee held during their term. The Chair will ensure that issues of importance are communicated to the members of the Committee in a timely fashion.

The Chairperson will be responsible for the agenda and the callout for agenda items at least one week before the meeting date. The membership must be given as much advance notice as possible to allow for optimum participation.

If the Chairperson is unavailable, the Secretary or Treasurer may assume the duties of the Chairperson for APC activities.

The Chairperson will sit on other PSAC Committees as a Representative for the Committee.

#### **Secretary**

The Secretary shall be responsible for all non-financial administrative functions of the Committee including: the production and distribution of Minutes of all regular and special meetings of the Committee.

#### **Treasurer**

The Treasurer shall be responsible for all the financial affairs of the Committee including: The preparation and presentation of an annual financial report to the Committee and to the PSAC North Regional Council. The presentation of an annual budget – to be approved by the Committee before it is presented to the PSAC North Regional Council for approval.

## **5. Meetings**

The Aboriginal Peoples Committee shall meet at least four (4) times a year. Additional meetings shall be scheduled as required.

The Annual general Meeting of the Committee shall be held in the last quarter of the calendar year. The purpose of the AGM shall be to:

- select its officers, once every three years;
- table and discuss activity and expenditure reports of the NAPC;
- review the Committee's achievements, challenges and activities;
- review financial statements of the Committee expenditures and plan the next year's activities and approve annual budget;
- review the committee's terms of reference and make changes if required.

Special meetings of the Committee may be called by the Chair at the request of a significant number of members of the Committee or by the NAPC Representatives.

The Committee encourages its members to invite guests and speakers who encompass our aims and objectives. As such, members are asked to provide at least two week's advance notice to the Chair.

PSAC policies on harassment, childcare and other policies that may be required are in force at all times during all Committee's activities and meetings.

## **6. Selection of Officers**

The officers of the Committee will be elected at the Annual General Meeting following the PSAC North Regional Convention, if consensus on the positions cannot be reached by committee members. The Executive Committee (Chairperson, Secretary, and Treasurer) will hold their position for a period of 3 years.

Should any of the officers be unable to fulfill their duties the other officers can select a replacement pending the next AGM.

## **7. Finance**

Two of the Executive Committee shall not exceed an unbudgeted expense of more than \$200.00 without a consensus of its members. All receipts for expenses must be sent to the Treasurer to be recorded then forwarded to the APC for their action.

## **8. Decision making**

The Circle will honour the traditional values of Aboriginal Peoples by using consensus in its decision making process.

## **9. Quorum**

Quorum shall consist of at least one executive member and two members at large.