



United for Action

PSAC North 4th Triennial Convention

Yellowknife, NT • May 30 – June 1, 2008

CONVENTION CALL

To All: PSAC Locals with members working or residing in the North; PSAC Territorial Area Councils; PSAC Regional Womens' Committees; PSAC Equity Groups; PSAC Regional Health and Safety Committees; PSAC Alliance Facilitators' Networks; PSAC Component National Officers who are members of a Northern Local; and PSAC North Executive Committee members.

The 4th Triennial Convention of PSAC North, the body that represents all members of the Public Service Alliance of Canada working or residing in the North, will be held in Yellowknife, Northwest Territories, the week-end of May 30 – June 1, 2008.

Please Note: The PSAC North Regional Health and Safety Conference will be held in conjunction with the PSAC North Convention. The PSAC North Regional Health & Safety Conference will be held on May 29, 2007. Locals may want to take advantage of the opportunity to have their representatives participate in both events. Details about the Health and Safety Regional Conference will be distributed separately but PSAC North will work with the organizing committee of that conference to the extent possible to facilitate the participation of PSAC members in both events.

Who Can be a Delegate to PSAC North's Convention?

Section 8 of the PSAC North By-Laws, (reprinted below), determines who can be a delegate at PSAC North Conventions:

SECTION 8 REPRESENTATION AT THE PSAC NORTH TRIENNIAL CONVENTION

Sub-Section (1)

Each PSAC Local with members working or residing in the North, shall be entitled to two delegates up to the first 300 members and one additional delegate for each additional 300 members or major portion thereof.

Sub-Section (2)

Two (2) delegates entitlement from each of the three Northern Territories to represent established PSAC Territorial Area Councils.

Sub-Section (3)

Two (2) delegates entitlement from each of the three Northern Territories to represent established PSAC Regional Women's Committees.



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Sub-Section (4)

Two (2) delegates entitlement from each of the three Northern Territories to represent established PSAC Equity Groups.

Sub-Section (5)

Two (2) delegates entitlement from each of the three Northern Territories to represent established PSAC Regional Health and Safety Committees.

Sub-Section (6)

Two (2) delegates entitlement from each of the three Northern Territories to represent established PSAC Alliance Facilitators' Networks.

Sub-Section (7)

All PSAC Component National Officers who are members of a Northern Local and have residence in the North, shall be entitled to attend the PSAC North Triennial Convention as delegates.

Sub-Section (8)

PSAC North Executive Committee members shall have delegate status to the PSAC North Triennial Convention.

Sub-Section (9)

To be accredited, all delegates to the PSAC North Triennial Conventions must complete an approved delegate credential form and submit it to the Regional Executive Vice-President at least six months prior to the opening of Convention.

Registration:

For each delegate please complete one set of the enclosed Registration and Special Need Request forms. The completed registration forms must be received by PSAC North by November 30, 2007. Fax them to 867-669-0379 or mail them to:

Registration
PSAC North Triennial Convention
P.O. Box 2316
Yellowknife, NT X1A 2P7

Convention Materials:

The proposed Convention Agenda and Rules of Order, along with copies of PSAC North By-Laws and other important documents, will be made available on the PSAC North web site at www.pnacnorth.com. Resolutions submitted to Convention will be posted as they are received. In advance of Convention, committees will consider and make recommendations on all resolutions, as well as on other business that is to come before convention. Committee reports will be posted on the web site as soon as they are available.



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Delegate Kits:

Delegate kits will be available at the Convention Registration Desk.

Convention Accommodations:

Convention will be held in the Explorer Hotel 4825 - 49th Avenue, Yellowknife, NT X1A 2R3; Toll Free: 1-800-661-0892, Local Phone: 1-867-873-3531; Fax: 1-867-873-2789; Email: operations@explorerhotel.ca. Delegates will be housed in this hotel.

Delegates must make their own reservation by calling the hotel directly.

Delegate Subsidy:

PSAC North will cover accommodation and per diem. PSAC North will not be funding any delegate's travel or Loss of Salary up front. A partial subsidy will be provided but the amounts will not be fully known until after it is determined how many delegates will attend; therefore, this information will not be available until after November 30, 2007. Unfortunately, Locals should not plan on receiving anything more.

Resolutions:

To be included in the Convention Kit, resolutions must be submitted to PSAC North by November 30, 2007. Section 7 Sub-Section (3) of PSAC North's By-Laws defines who can submit resolutions. It says, Convention will:

- b) Deal with all resolutions and matters submitted to it in the approved form at least six (6) months prior to the opening of Convention by the PSAC North Executive Committee, the PSAC North Regional Council, the northern components, PSAC Locals, and from the PSAC Regional Women's Committees, PSAC Territorial Area Councils, PSAC Equity Committees, PSAC Alliance Facilitators Networks and PSAC Regional Health and Safety Committees in good standing;

Translation:

The convention will be conducted in English. Translation services will be provided upon request.

Special Needs:

Sign Language interpretation, alternate format materials and other accommodation will be provided based on needs identified on the Special Needs Request Form. To ensure that arrangements are made, please ensure your needs are identified.



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Non-Smoking and Scent-Free:

All convention meeting rooms and other facilities will be non-smoking and scent-free. Delegates are asked to co-operate.

Guests and Observers:

Members wishing to observe at convention, and delegates intending to bring spouses or other guests, are asked to notify the PSAC North office of their intention. The number of observers may be limited depending on available space. PSAC North will assume no extra costs.

Local travel agents have been invited to prepare tours and other activity packages that might be of interest to guests. More information about these opportunities will be made available as it becomes available. Guests can attend the banquet at their own expense.

I look forward to seeing you in Yellowknife.

In Solidarity,

Jean-François Des Lauriers
Regional Executive Vice-President, PSAC North

Encl.: Registration/Credential Form
Special Needs Request Form

C: NBOD